

## **Director of Connecting Ministries** **Christ Church**

The Connecting Ministries Director is a full-time exempt position. This key leadership role fosters a welcoming and inclusive environment for newcomers and existing members, ensuring everyone feels connected and valued within our Christ Church community. This role collaborates with the Christ Church ministry leadership team to support our mission- “to make disciples who make disciples of Jesus.”

### **Responsibilities**

- Develop and implement a plan to recruit, train, and utilize a volunteer team to enhance the Sunday morning experience for members and guests from the moment they arrive in our church parking lot and are greeted at our entrances and other places where a strong and vibrant welcoming ministry will help them connect with God and others in our congregation.
- Assure that all identified guests receive excellent follow-up, which guides them on their journey within the church and helps them connect in places to worship God, grow in faith, and serve others.
- Develop and implement strategies to effectively integrate new members into the church community.
- Work collaboratively with ministry teams to identify and place volunteers based on their skills, passions, and spiritual gifts.
- Provide consistent communication with the ministry lay leader and team leaders to facilitate the flow of information and feedback to volunteers.
- Assist the volunteer team in recruiting, equipping, and appreciating volunteers.
- Utilize the church database management system to track and analyze data related to the connection and assimilation efforts of members, guests, and volunteers.
- Provide reports showing the status of guest retention and new member participation.
- Establish clear, reachable milestones for the hospitality ministry to attain.
- Maintain the Connection Center designated areas and its staffing on Sunday mornings throughout the year and during special events.
- Lead the Hospitality Team that provides support for Thanksgiving Dinner, and other church-wide events.
- UNITE –serve as the liaison with food vendors for menu selection. Recruit and train volunteers to assist with set-up, food service, and clean-up. Create a welcoming environment for guests of UNITE.
- Recruit, train, and equip at least 12 new volunteers each year.
- Any other responsibilities assigned by the Executive Director of Ministries and Programs.

### **Qualifications**

- Bachelor’s degree
- A growing faith in Jesus Christ & exhibited passion for the Bible.
- Strong commitment to the Christian faith and the theology of the Global Methodist Church doctrine.
- Strong interpersonal and communication skills, both oral and written.

- Enjoy helping people connect with others.
- Demonstrated experience in a church or ministry setting, particularly in connection and assimilation roles.
- Leadership experience, with the ability to recruit, train, and motivate volunteer teams.
- Ability to train others.
- An ability to multitask, and manage complex, sensitive, and detailed-oriented situations with confidentiality.
- Proficiency in Microsoft Office software, including Word and Excel, and church database management system.
  
- **Supervisor:** Executive Director of Ministries and Programs