

Love Leander

Project Coach

Purpose: Responsible for making sure a project is well prepared for, organized, and completed.

Commitment: ~1 hour a week in the month leading up to the event as well as attending Project Coaches meetings. Available for event.

Reports to: Project Team Lead

Prerequisites:

- Committed follower of Jesus
- Engaged leader in a Leander local church
- Committed to vision of Love Leander
- Committed to church partnership
- Experience leading leaders and teams
- Handles stress well
- Experience with skilled labor and construction is helpful

Responsibilities:

- Participate in all team meetings.
- Communicate with Project Team Lead as needed outside meetings.
- Scope out project before event.
- Arrive early at the project.
- Stay at project site until everything is cleaned up and every participant has left.
- Ensure project participants are effectively led to complete the project.
- Partner with Project Host to welcome, engage, and communicate with participants.
- Ensure project timelines are met.
- Ensure project budgets are honored.
- Circle back with Project Team Lead to communicate any problems, issues, or unmet project expectations.